



**1:1**  
**Employee Weekly Check In**

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ACTIVITIES**

**Who did you spend time with this week/significant activities?**

**Observations, Insights or Ideas:**

**What are we not doing that we should be doing?**

**PERFORMANCE**

**On a scale of 1 – 10 rank YOUR performance this week**

**Your Rank:** \_\_\_\_\_

**What core values did you exercise well or were challenged with this week (Check all that apply)**

☒ A – Always Improving

☒ A - Attitude

☒ G - Gratitude

☒ 1 – Aspire to be #1

☒ R - Respect

☒ E - Ethics

☒ G - Growth

☒ A – Accountability

A =

1=

G=

A=

R=

A=

G=

E=

**What did you do well this week?**

**What can you improve upon next week?**

**What is the most important decision you're facing? What's keeping you from making it?**

**What help or direction do you need?**

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**Key Activities and priorities for next week?**

**Name: Bill Thompson**

**Age: 28**

**Marital Status: Married**

**DOB:**

**Time with the company: 1 year**

**Work anniversary: December 14<sup>th</sup>**

**Kids names and ages:**

**Goals: Sr Tech \$922 average ticket**

**Door Sales: 70% conversion**

**Service: 92%**

**Dreams:**

**Fishing trip with dad**

**Private school for kids**

**Fun trip with family**

**Larger house 3,100 sqf**

**<https://tommysrolodex.com>**